

SUMMONS FOR JURY DUTY

YOU ARE HEREBY SUMMONED TO SERVE AS A JUROR before the Whitley Superior Court in the County of Whitley, 101 W. Van Buren St., Columbia City, IN 46725 for the date shown in the box below unless otherwise instructed on the recorded message.

YOUR JURY DUTY DATE IS:
SEPTEMBER, 30 2012 at 9:00 AM



YOUR SUB-PANEL # IS
COURT OFFICE: (260) 248-3119

CALL THE COURT WITHIN 3 DAYS TO VERIFY RECEIPT OF THIS SUMMONS

RECORDED MESSAGE: (260) 248-3144

You are required to call (260) 248-3144 (recorded message) anytime after 5:00 P.M. on the evening prior to your assigned jury duty date. A recorded message will provide you with reporting instructions. Listen to the instructions and please listen to the entire message. Report directly to the third floor of the Whitley County Courthouse unless otherwise instructed on the recording.

DEBBIE BEERS

CLERK OF WHITLEY CIRCUIT AND SUPERIOR COURTS
COURTHOUSE
101 W. VAN BUREN
COLUMBIA CITY, IN 46725

OFFICIAL JUDICIAL BUSINESS – OPEN IMMEDIATELY

«FirstName» «LastName» «Suffix»
«AddressLine1»
«City», «StateCode» «Zip»

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ATTIRE:

Jurors should dress appropriately
In keeping with courtroom decorum.

SECURITY:

You will be required to walk through a
metal detector upon entering the
courthouse. Any bags, packages, etc.
will be x-rayed.

MEALS:

Courts' policies regarding meals may
Vary. You should be prepared to provide
your own meals. During jury deliberations,
however, meals will be provided.

LENGTH OF SERVICE:

Length of service is one day or until assigned trial
Is completed.

ATTENDANCE FEES:

You will be paid \$15.00 for reporting for jury duty or
\$40.00 per day if you are a sworn member of the jury.
In addition, you will be paid 44 cents per mile for
travel expenses. If requested, you will be
provided with proof of attendance.

AUXILIARY AIDS:

Please contact the court office (248-3115) if you
require any auxiliary aids and/or services.

PUBLIC TRANSPORTATION IS NOT AVAILABLE

PARKING INSTRUCTIONS:

Please see map below for parking options. We recommend parking at the county parking lot at the
corner of Van Buren and Washington. There are 2 hour parking limits all around the downtown area. In
addition, please plan for all day childcare or for other dependants as well.

PARKING PERMIT:

Please place the enclosed parking permit on your windshield when reporting for jury service to avoid
receiving a parking ticket or being towed.

IF YOU HAVE ANY QUESTIONS, CALL (260) 248-3115

